

**FRANKLIN - OAK CREEK  
JOINT 27th STREET STEERING COMMITTEE**

**August 12, 2008  
Franklin City Hall**

**Meeting Minutes**

**I. Call to Order and Roll Call**

Mr. Rhiner noted that absent a chairman, he would call the meeting to order. The meeting was called to order at 8:09 a.m. Members Rhiner, Myszkowski, and Michalski were present. Also present were City of Franklin Mayor Tom Taylor, City of Franklin Director of Administration Mark Luberda, Oak Creek City Engineer Wayne St. John, and HNTB Consultants Mark Kaminski and Ashley Booth.

**II. Election of Committee Chair**

Mr. Luberda noted that Franklin requests that the Chairman be elected as a Chairman pro tem. Member Myszkowski noted that the Oak Creek Council President had sent Oak Creek members a memo regarding the action of the Committee Chair and she could not recall the specifics of the memo. Member Michalski noted that the memo requested that the Chairman be appointed as a pro tem status. Discussion was held. Member Myszkowski nominated Jim Rhiner as Chairman pro tem. Member Michalski seconded the motion. With no further nominations, a vote was held on the motion. All members voted aye; motion carried.

**III. Citizen Comment Period**

Chairman pro tem Rhiner called for citizen comments. No citizens came forward to speak.

**IV. Approval of the Meeting Minutes of July 30, 2008**

Chairman pro tem Rhiner noted that the minutes from the previous meeting had not yet been completed and that the agenda item would be held over to the next meeting.

**V.A. Streetscape Design Development**

HNTB representatives Mark Kaminski and Ashley Booth distributed the most recent matrix on streetscape design elements. Mr. Kaminski noted that it might be appropriate to go through the results, outcome, and summary of the input received from the City of Franklin Common Council. The intent of today's meeting was to have the results, outcome, and summary of the prioritization of streetscape design elements, including input from both Common Council's, completed prior to an August 22, 2008 meeting with the DOT.

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Mr. Kaminski noted that Oak Creek has rescheduled a workshop with the Oak Creek Common Council covering the design elements for August 14, 2008. Mr. Kaminski suggested that a meeting of the Steering Committee take place between the August 14th meeting with the Oak Creek Common Council and the August 22nd meeting with the DOT.

HNTB representatives discussed their concern about revealing the results of the meeting with the Franklin Common Council to the members of the Oak Creek Common Council prior to their review of the streetscape elements in order to not potentially bias the results.

Mayor Taylor suggested sharing Franklin's results with Oak Creek at their meeting as the meeting was a public meeting and sharing the results may more quickly lead to development of consensus. Discussion was held. Mr. Luberdia clarified that both the issue of bias can be avoided and the Franklin Common Council results can be shared with Oak Creek by sharing the Franklin results at the end of the meeting with Oak Creek. HNTB can request more detailed discussion with the Oak Creek Common Council on items where HNTB identified a potential difference in the input between the two Common Councils.

By consensus, members concurred that the Steering Committee should meet after August 14th and prior to the meeting with the DOT on August 22nd.

V.B. Project Advisory Committee for the South 27th Street Corridor Study Activities.

No discussion was held.

V.C. Marketing, branding, positioning, and public relations activities for the South 27th Street Corridor Plan Area. This item will include, but not be limited to, the Internet website for the South 27th Street Corridor.

No discussion was held.

VI. Future meeting date(s) and location(s)

Following discussion, members, by consensus, agreed to meet on August 20, 2008 at 6 p.m. at the Oak Creek City Hall.

VII. Adjournment

Member Myszkowski moved to adjourn the August 11, 2008 Joint 27th Street Steering Committee Meeting. Member Michalski seconded the motion. All members voted aye. The meeting adjourned at 8:45 a.m.